

Submit expenses to President Elect or Vice President when expenses exceed \$100.00.

Payable after approval by two (2) Budget Committee members.

Receipts must be attached.



I.E.H.A. Allowable Expenses

	President	President Elect	Vice President	Secretary	Treasurer	Past President	District Rep.	Ex Ed Liaison	CHAIR, not DR	Conf. Registrar
Mileage, Board Mtgs.	★	★	★	★	★	★	★	★	⌘	
Mileage, Focus Group Mtgs.	★	★	★	★	★	★	★	★	★	
Mileage, Executive Board Mtgs.	★	★	★	★	★	★				
Mileage to each District Mtg. as designated by Board	★	★	★	⌘	⌘	⌘	⌘	D	⌘	
Mileage, DR Orientation	⌘	★	★	⌘	⌘	⌘	⌘	★		
Postage, Copies etc. as necessary for office	★	★	★	★	★	★	D		★	
Mileage, meeting with Conference Coordinator &/or Purdue College of Health & Human Sciences Dept.	★	★	★	⌘	⌘	★			⌘	
Lodging for Board Mtgs. (1 night, 2 per room) July, Oct, Feb, April, June/Conf	★	★	★	★	★	★	D			
Lodging for Annual Conference (2 or 3 nights, 2 per room) # of nights depends on length of Conf.	★	★	★	★	★	★	★	★	★	
ACWW Triennial, every 3rd year	★	★				★				
CWC Annual Mtg. & NVON Annual Mtg.	★	★								
Meal Allowance, Board Mtgs. \$20.00 daily maximum	★	★	★	★	★	★	D	★		
Mileage to visit each county	★						D			

★ = Allowed

⌘ = If Invited

D = District Expense