

Submit expenses to President Elect or Vice President when expenses exceed \$100.00.

Payable after approval by two (2) Budget Committee members.

Receipts must be attached.



### I.E.H.A. Allowable Expenses

	President	President Elect	Vice President	Secretary	Treasurer	Past President	District Rep.	Ex Educator	CHAIR, not DR	Conf. Registrar
Mileage, Board Mtgs.	★	★	★	★	★	★	★		⌘	
Mileage, Focus Group Mtgs.	★	★	★	★	★	★	★		★	
Mileage, Executive Board Mtgs.	★	★	★	★	★	★				
Mileage to each District Mtg. as designated by Board	★	★	★	⌘	⌘	⌘	D		⌘	
Mileage, DR Orientation		★	★	⌘	⌘		★			
Postage, Copies etc. as necessary for office	★	★	★	★	★	★	D		★	
Mileage, meeting with Conference Coordinator &/or Purdue College of Health & Human Sciences Dept.	★	★	★	⌘	⌘	★				⌘
Lodging for Board Mtgs. (1 night, 2 per room) July, Oct, Feb, April, June/Conf	★	★	★	★	★	★	D			
Lodging for Annual Conference (2 or 3 nights, 2 per room) # of nights depends on length of Conf.	★	★	★	★	★	★	★	★		★
ACWW Triennial, every 3rd year	★	★				★				
CWC Annual Mtg. & NVON Annual Mtg.	★	★								
Meal Allowance, Board Mtgs. \$20.00 daily maximum	★	★	★	★	★	★	D	★		
Mileage to visit each county	★						D			

★ = Allowed

⌘ = If Invited

D = District Expense