



# LEADERSHIP FOCUS GROUP

## PLAN OF ACTION

### OBJECTIVES:

1. Develop leadership skills of IEHA members.
2. Keep members informed of issues before the state legislature affecting families: [www.indiana.gov](http://www.indiana.gov) (click on legislature)
3. Activate the communication tree contact members by e-mails, US Mail, or telephone to pass on all information.
4. Encourage contact with elected officials concerning family issues.
5. Suggest a speaker for Home and Family Conference with leadership focus.
6. Promote the use of “*Why Congress Matters*” and “*Here Is Your Indiana Government*.”
7. Encourage members to review and utilize the IEHA website ([www.ieha-families.org](http://www.ieha-families.org)) and to promote and develop leadership in their counties.
8. Encourage each county to have a leadership chair.
9. Encourage participation in State Focus Groups.

### DUTIES: STATE FOCUS GROUP:

1. The State Leadership Group will meet at least once a year.
2. Suggest topics and/or speakers for Home and Family Conference. Inform IEHA Board.
3. Offer leadership training that enhances and/or develops leadership skills, including Indiana Leadership Education and Development (i-LEaD). Help recruit i-LEaD participants. Promote scholarship availability.
4. Update the statewide communication tree to keep members informed of legislative issues affecting families.
5. Contact your State Legislators to be put on the mailing list to be informed of family issues before the legislature.
6. Work with County Chairs in respective districts on leadership issues.

### DUTIES: COUNTY LEADERSHIP CHAIRS:

1. Contact current State Leadership Focus Group Members as listed in current directory for leadership information. Found in Presidents Blue Book and from your local extension educator.
2. Promote District Meetings to ALL members. Encourage attendance.
3. Develop a county communication tree. Encourage club presidents/leadership chairs to inform local club members of communication tree information and legislation and legislative issues.
4. Inform county members of legislator’s names, addresses, telephone numbers, and e-mail addresses. Can be found at [www.indiana.gov](http://www.indiana.gov).
5. Help others to discover their leadership skills.
6. Inform members about Indiana Leadership Education and Development (i-LEaD).

7. Implement use of “*Why Congress Matters*” and “*Here Is Your Indiana Government.*”

**SUGGESTIONS FOR COUNTY LEADERSHIP CHAIRS:**

1. Provide a special article for county newsletter.
2. Help conduct Officers and Leadership Training along with other members of your IEHA council.
3. Sponsor a special speaker or workshop on leadership – i.e. Executive Director of United Way, Mayors, County Council, and Economic Development.
4. Invite a legislator to speak or attend a county meeting/workshop.
5. Pass on information provided by the state on leadership.
6. Present and inform county/club membership with government information from “*Why Congress Matters*” and “*Here Is Your Indiana Government.*”
7. Encourage members to attend your own local government sessions.
8. Encourage the use of “Congratulations, You Have Been Elected” found on the website: [www.ieha-families.org](http://www.ieha-families.org).